

*Grant County Fair - Northern Ky Fairgrounds*



# Grant County Fair, Incorporated

## Rental Policy and Rental Agreement

**Revised March 10, 2010**

## Fairgrounds Rental Policies (Rental Contract Terms)

The Grant County Fair, Inc. known herein as “Fair” agrees to rent to \_\_\_\_\_ Herein referred to as “Renter” and agrees to fulfill the terms and conditions of the “Rental Agreement” relating to the use of facilities as they are now in effect or as they may be adopted hereafter. The Fair reserves the right to modify or to change policies or rental rates. Every effort will be made to notify the Renter of changes as they are made.

Facilities will be rented based on the availability of dates, type of show, number of show days, and past performance of the renter. The Fair reserves the right to deny and/or cancel applications for rental of its facilities when, in the opinion of management, such events may conflict with similar events previously scheduled or are not in the best interests of the Fair or the general public. In addition, the Fair reserves the right to base rental decisions on the best utilization of the facilities, greatest public interest, or highest revenues for the Fair. The Fair may refuse an event booking when, in its sole opinion, the event may cause undue or unusual damage to the facilities, or cause or have the potential to cause cancellation of other events due to excessive cleaning or repair time.

### General Policies

**A. Non-Discrimination** - No organization or person will be discriminated against belief or affiliation, medical condition, physical or mental disability, sex, sexual orientation or marital status. Any person or organization entering into a rental agreement with the Fair is required to comply with this non-discrimination policy. Any person or organization entering into a rental agreement with the Fair will be required to execute a statement agreeing to indemnify and hold harmless the Fair, its Board of Directors, agents and employees for any failure to comply with this non-discrimination policy.

**B. Americans with Disabilities Act** - It is the policy of the Fair to provide reasonable accommodations to individuals with disabilities and to comply with the Americans with Disabilities Act.

All persons and organizations entering into a rental agreement with the Fair are required to provide access and reasonable accommodations to individuals with disabilities and will be required to execute a statement agreeing to comply with all provisions of the Americans with Disabilities Act. Renters will also be required to indemnify and hold harmless the Fair, its Board of Directors, agents and employees for any failure to comply with the Americans with Disabilities Act.

### A. FAIRGROUND RENTALS

1. **Rental Conditions**- Rental of the facility will include general floor space, lined garbage cans and utilities for normal electricity and lights. Basic rental fees do not include rental of portable toilets, kitchen or concession area usage, adjoining facilities (i.e.: Cattlemen’s Association barn), storage facilities, nor Fair labor, materials, equipment, or parking privileges.

2. **Deposit** - A reservation deposit of \$ 200.00 must be provided when the reservation is made and will be applied to the final payment for the event. All costs deemed necessary and incurred by the Fair on behalf of the event including, but not limited to additional labor or equipment requested by the Renter will be billed at the end of the event.

3. **Usage Hours** - Rental fees cover the use of the facility from 7:30 a.m. to midnight, unless otherwise stipulated in the Rental Agreement. No event will be permitted to continue after midnight without prior written agreement from the Fair.

4. RV parking is limited to seven (7) CONSECUTIVE DAYS.

### B. RESERVATIONS

First-time Renters are not permitted to reserve future facility usage dates until completion of the Renter's first event. The term “event date” is used when facilities are used for an event attended by the general public and/or invited guests.

1. Fair Events - No event will be scheduled which is in conflict with events scheduled by the Fair.

## Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement

2. Scheduling of Events - Overtime costs will be charged for pertinent Fair personnel unless attendees, exhibitors, and Renter's staff are vacated and the facilities secured by the time specified in the Rental Agreement. Overtime rates are \$50 per person, per hour.

3. Set-Up and Teardown - The terms "set-up" and "tear-down" shall include the use of the facilities for moving in and out equipment, and preparation and clean up of the facilities for the event. Time required for set-up and teardown must be included in the rental period; facilities will not be available prior to the start time indicated in the Rental Agreement.

### C. REQUIRED FEES AND FORMS

1. **Payment** - Payment of 50% of the facility rental and for any additional personnel or equipment needed for the event must be made at the time the contract is signed. An invoice will be sent for the remaining 50% of the facility rental fee due on or before 30 days prior to the event. Renter will be billed following the event for any additional expenses incurred during the event.

2. **Forms and Fees** - If Renter fails to submit the required payments and documents as stated herein, Fair reserves the right to cancel Rental Agreement without further notice. The following fees and forms must be submitted to the Fair Representative or the Fair Office prior to Renter's event:

1. **Rental Agreement** - Due as indicated on contract.
2. **Additional Rules and Regulations** (other than those on standard contract) which become a part of rental Agreement.
3. **Rental fees** – 50% due at contract signature and 50% due at conclusion of event as described in the contract.
4. **Certificate of Insurance** - Due 30 days prior to event.
5. **Floor Plan and Building Layout** - Due 30 days prior to event.
6. **RV payments** - Due on or before the last day of event, if specified in the Rental Agreement.
7. **Percentage payments** - Due within 48 hours after closing of event.
8. **Expenses incurred during event** - Payable within thirty days of billing.
9. **Deposit**- Due as indicated on contract.

3. **Amendments to Rental Agreement** - No additions or deletions to the Rental Agreement will be permitted unless made in writing and approved in writing by the Fair prior to the scheduled event.

4. **Event Cancellation** - The Fair will retain 50% of the facility rental fee if cancellation of the License Agreement is made within 30 days of the event and 25% of the total facility rental fee if the event is cancelled more than 30 days prior to the event. Deposit will be refunded in full upon cancellation.

5. **Returned Checks** - If a check is returned for any reason, the Renter will be required to make all future payments in cash or by cashiers check. A \$40 fee will be charged on all returned checks.

6. **Partial Cancellation** - The Fair will retain 50% of the facility rental fee, for each area cancelled, if the cancellation is made within 30 days of the event and 25% of the facility rental fee for each area cancelled if the cancellation is made within 30 days of the event.

6. **Inclement Weather** - If inclement weather conditions including, but not limited to, snow, rain, and heat prevail making it impossible to complete the event the Fair shall nevertheless be paid the full contract price.

7. **Deposits** - Refundable Cleaning and/or Damage Deposits may be required.

### D. EVENT ADVERTISING

1. Signs and Banners - All advertising space on the premises of the Fairgrounds is the exclusive property of the Fair. The Renter must receive prior approval from Fair management for any signage on the Fairgrounds.

The Renter is responsible for placement of signs and/or banners and must follow Fair guidelines for location and installation methods. The use of adhesive tape or any kind of staple for the attachment of signs to any non-designated signage location is prohibited. Signs and/or banners put up without prior permission will be removed at the Renter's expense.

## Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement

The Renter must remove all signs and/or banners immediately after the event or labor charges for Fair personnel will be charged. Any damage to Fair property due to the installation, display or removal of approved signage is the responsibility of the Renter.

Most cities prohibit the posting of signs in the public right-of-way. This includes street medians, parkways, utility poles, traffic signs, and streetlights. It also includes signs placed on private property in such a way that any part of the sign projects over the sidewalk or property line. Cities can assess fines for the removal, storage and disposal of signs removed by city personnel. The Renter shall be solely responsible for any such fees or fines.

### E. GENERAL LIABILITY INSURANCE

A valid certificate of insurance must be submitted before any portion of the fairgrounds is occupied. Commercial general liability insurance shall be in effect at all times during the rental period indicated in the Rental Agreement.

A separate certificate of insurance is required from any individual or entities participating in any event if they are providing the following during the Renter's event: carnival ride operators, pony rides, petting zoos, children's amusements, bounce houses, dunk tanks, motor sports activities, first aid and security services. This list is not all-inclusive. The Fair reserves the right to require a certificate of insurance from any exhibitor or service provider on fair property. Any individual or entity from which a certificate of insurance is required will not be permitted to provide services until such a valid certificate of insurance has been received.

1. Certificate of Insurance Requirements - The Renter shall provide evidence of authorized insurance for the term of the agreement protecting the Fair's legal liability by naming the Fair, its Board of Directors, and the officers, agents, and employees as additional insured. Specific requirements include:

- A. **Cancellation Clause** - Certificate must provide for a minimum ten-day period prior to any cancellation affecting insurance coverage of the event.
- B. **Signature** - Certificate must include an original signature by the authorized insurance agent. Certificates may not be faxed or photocopied.
- C. **Event dates** - The precise rental dates including set-up and teardown times.
- D. **Contractual Coverage** - Policy must include contractual coverage as well as general liability.
- E. **Broad Form Property Damage** - Policy must include Broad Form Property Damage coverage on Fairground facilities.
- F. **Riot and Civil Commotion Coverage** - Policy will not be accepted if riots and/or civil commotion are excluded from coverage.
- G. **Coverage Amounts** - Public Liability coverage of not less than \$1,000,000 per occurrence and Property Damage coverage of not less than \$1,000,000 per occurrence. If alcohol will be served, insurance must include Liquor Liability coverage of not less than \$500,000 per occurrence.

The Fair recommends that a copy of the Rental Agreement and these policies be provided to the Renter's insurance agent for review.

### F. FIRE SAFETY STANDARDS

All fire regulations prescribed by the Fire Marshal shall be strictly observed. **The following must be observed and hazards corrected before the event opens to the public.**

1. Special Permits - The Fire Marshal shall be advised of any of the following at least 30 days prior to an exhibit or show. All fire permits shall be obtained and forwarded to the Fair prior to the events opening to the public if required by law. The local fire department shall be notified and approve any of the following:

- Use of canvas tents or other similar fabric enclosures or overhead cover by 10 or more persons for any purpose.
- Demonstration or operation of any heat producing device or sources of ignition, including but not limited to: heaters, stoves, barbecues, candles, torches, lanterns, internal combustion engines, any other open flame device.
- Display demonstration or operation of any electrical, chemical or mechanical device.

## **Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement**

- Display or use of any motor vehicle within a building, tent or similar fabric enclosure or overhead cover.
2. Set-up Layouts - Floor plans shall be submitted to the Fair for approval at least 30 days prior to the opening of the event. Copies may be forwarded to the Fire Marshal. Plans shall indicate:
- The dimension of all aisles, exits, exhibits, booths, tables, and displays.
  - Brief description of the event.

The event may not open without an approved floor plan on file.

3. Aisles and Exit Ways - Aisles are to be eight feet in width.
- Aisles and exit ways are to be kept clear at all times.
  - A 20-foot clearance is to be maintained at all illuminated exit doors if applicable.
  - No chairs are allowed in the aisles.
  - All exit doors shall be able to be opened from the inside without any special effort or knowledge. All locks and chains shall be removed during public hours.
4. Decorative Materials - All decorative material including, but not limited to, drapes, hangings, curtains and table covers with overhangs, shall be made from non-flammable material, or rendered and maintained in a flame retardant condition in a manner approved by the Fire Marshal. Copies of approved certificates of flame resistance covering all treated materials shall be available at the exhibitor's site.

Except for fabric made of 100% glass fiber, a special permit from the Fire Marshal will be required for decorative material, non-flammable or treated, when suspended horizontally as an overhead cover.

*NOTE: Exits, exit lights, fire alarm sending stations, wet standpipe hose cabinets, and fire extinguisher, electrical panel locations must remain accessible and not be concealed by any exhibit or decorative material.*

### 5. Theater Seating

- Assembly seating will be set in compliance with Fire Marshal regulations.
- Minimum aisle width between rows of chairs: 42".
- Chairs must be connected when more than 299 chairs are used.

6. Housekeeping - Every building, tent, or enclosure and every exhibitor booth therein shall be maintained in a neat and orderly manner, free from any condition which would contribute to the rapid spread of fire. All combustible waste material and rubbish within the building(s) shall be stored in approved containers. All waste shall be emptied at the close of each day into approved containers outside.

Waste material and rubbish containers located outside of buildings shall not block exit passageways or fire lanes, nor shall they be located where an external fire hazard to any building or structure is created.

7. Exhibit Installation and Removal - No installation or removal of exhibits shall be permitted during hours when event is open to the public.

8. Electrical Installation - The Renter is required to provide extension cords to connect to the Fair's electrical outlets. Extension cords shall be rated 15 AMPS minimum and contain ground wire. Cords not meeting these requirements shall be confiscated for the duration of the event.

Electrical cords will not be permitted to run freely across any public access way including aisle ways and roadways. They may be secured with tape. Electrical installations shall be in conformance with current NEC Codes. *Fair personnel must perform all electrical work on the grounds.*

9. Fire Extinguishers - Fire extinguishers are provided in major buildings. At other locations or where special hazards are created, the Renter may be required by the Fire Marshal to provide additional extinguishers. Fire extinguishers must remain accessible at all times.

10. Flammable Liquids - Flammable liquids and other flammable substances are not allowed within any building or tent. The only exception to this section is alcoholic beverages served by the Fair's exclusive provider as set forth in these policies.

11. Smoking - All buildings are considered SMOKE FREE facilities. Smoking is permitted outside, 20 feet from any door or open window.

# **Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement**

## **G. FOOD AND BEVERAGE SERVICE**

The Fair reserves the right to have complete concessions during the renters event.

## **H. EVENT PERSONNEL**

The following Fair personnel are required for all events and paid for by the Renter. The Fair will determine all personnel requirements.

1. Building Attendant (mandatory) - A minimum of one attendant is scheduled for each event and included in the facility rental fee. The attendant will unlock rental facilities at the time indicated in the Rental Agreement and will close them at the end of the rental period. Attendants are responsible for maintaining all public aisles and roadways, restrooms, trash receptacles, and entrances to the event. They are not permitted inside exhibitor booths.
2. Electrician - An electrician is available upon request at the expense of Renter. The Fair may require an electrician to be present, at the Renter's expense, where extraordinary electrical demand is present. Only Fair electricians or those hired by Fair may have access to electrical boxes.
3. Parking Attendants (Mandatory) - Only the Fair's personnel or those hired by Fair will be used for Parking Attendants. Parking attendants are scheduled two hours prior to exhibitor or guest arrival.
4. First Aid Services - At the Renter's expense, first aid services may be required. The company providing such services must be licensed and provide a certificate of insurance.

## **I. VEHICLE USE AND PARKING**

### **1. Vehicles**

- In all cases, parking lots and roadways will be under the exclusive direction of the Fair;
- Motor-driven vehicles, such as mopeds, golf carts and ATV's, are permitted on the fairgrounds with prior written approval. Proof of insurance and a copy of a valid driver's license must be submitted to the Fair in advance for approval. Only authorized drivers shall operate motor driven vehicles on the grounds. Any violations will result in revocation of approval for use;
- All vehicles must comply with directions of Fair personnel and obey all Fair regulations;
- Parking is restricted to specific areas set aside by the Fair;
- Vehicles must park in designated areas only. Vehicles may not be parked in or around the buildings, except for unloading and loading. Fire lanes shall be maintained at all times;
- Speed limit on the Fairgrounds is 10 MPH; and,
- Designated disabled parking areas are set aside for vehicles displaying current and valid disabled placards/licenses only.

### **2. Load In/Load Out**

- Load in and load out is under the exclusive direction of Fair. The Renter shall cooperate with Fair staff regarding the enforcement of policies;
- Exhibitor load in and load out will be restricted to the sides and rear entrances of all buildings and will be under the direction of Fair personnel;
- Vehicles may not block any entry/exit door at any time;
- For safety reasons, emergency flashers must remain on while loading and unloading;
- All vehicles must be removed from load in areas to the exhibitor parking area before the event will be permitted to open to the public;
- Access to the loading area will not be permitted until the show is officially closed to the public and vehicle traffic is no longer a danger to pedestrians;

### **3. General Policies**

- The Fair will issue all parking passes. In the event that the Renter requires a special exhibitor-parking pass, the Fair will have the exclusive right to print the parking passes. Passes may be limited and will be allocated according to available parking.

## Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement

- Parking for RV's is restricted to assigned areas. Renter may choose to pay \$20.00 per night per RV parked on the Fairgrounds in conjunction with the event or to have RV parking fees collected by Fair personnel.
- Bicycles, roller blades, skates, scooters, and skateboards are permitted in designated areas when applicable.
- Fair is not responsible for theft or damage incurred to vehicles parked on the Fairgrounds.
- Parking Fees - The Fair retains all rights and privileges to parking areas, including the right to charge a parking fee to all users. Interim event parking fees are established at the current parking rate.

### J. BUILDINGS AND GROUNDS USE

1. **Conditions of Grounds** - The Renter accepts the grounds as they exist. The Renter should immediately report any area that requires attention to the Fair.

2. **Facilities** - The Renter must discuss the nature of the event and facility requirements with the Event Staff to determine feasibility; some uses may not be appropriate for specific sites.

If tents will be used, an additional deposit may be required to cover the cost of restoring a tented area to its pre-event condition. The Fair will contract for any necessary repairs and pay for them out of the renter's security deposit. All tent locations must be approved in advance by the Fair's Maintenance Supervisor **before** any tents are erected. Tent stakes are permitted on lawn areas only under direction of Fair staff. Any tents set up on asphalt must be secured using weighted buckets.

3. **Alterations/Decorations** - The Renter, exhibitors, or their authorized representatives shall not paint, change, alter, or tamper with any Fair property, including buildings, floors, asphalt in roadways or parking areas, signs, piping, locks, conduits, and electrical or gas connections.

At the conclusion of the event, the Renter must remove all decorating materials. The use of staples, nails, tacks, or any kind of tape for the attachment of decorations to the facilities or equipment is prohibited. Decorations may be installed in designated areas only.

4. **Equipment/Services** - Equipment provided (tables, chairs, garbage cans, etc.) will be available in the building or rental area. It is the Renter's responsibility to position any equipment as desired. Any set-up or moving of equipment or any materials by Fair personnel will be considered a Fair service and charges will be assessed. Any missing or damaged equipment will be charged to the Renter.

Requests for equipment rental or additional personnel must be made between 9:00 a.m. and 4:00 p.m. Monday through Friday. This request must come from the Renter or an authorized representative, as all pertinent charges will be billed to the Renter. With advance notice, forklift services are available at a 1 hour minimum charge. Contact the Fair Office for information and current pricing on additional items available for rent including tables, folding chairs, barricades, etc.

*\* Equipment shall not be made available for use outside of the Fairgrounds.*

5. **Outside Equipment Rentals** - The Renter may employ any decorating or equipment rental firm. The Renter will be responsible for renting, re-stacking and clearing equipment rented from an outside source upon conclusion of the event. The Fair will not be responsible for rented equipment lost or damaged before, during or after the event.

6. **Damages/Loss** - The Renter agrees to restore facilities used to the same condition in which they existed prior to the rental. If any portion of the premises is damaged, the Renter will be responsible for the Fair's labor and/or material costs to restore property to its pre-event condition. Damages caused by the elements, acts of God, or casualties beyond the control of the Renter are exempted from charges.

Any Fair equipment or materials lost during the contracted times will be billed at the prevailing replacement cost.

7. **Clean Up Service** - The Renter is expected to leave premises in their pre-event condition. If additional cleaning is required, the Renter will be charged at the rate of \$50 per person, per hour. The Renter may also be charged for unusual quantities of trash left behind.

8. **Injuries** - All injuries must be reported immediately to the Building Attendant. The Renter must report the name of the injured individual, type of injury, location of injury, and a description of how the injury occurred.

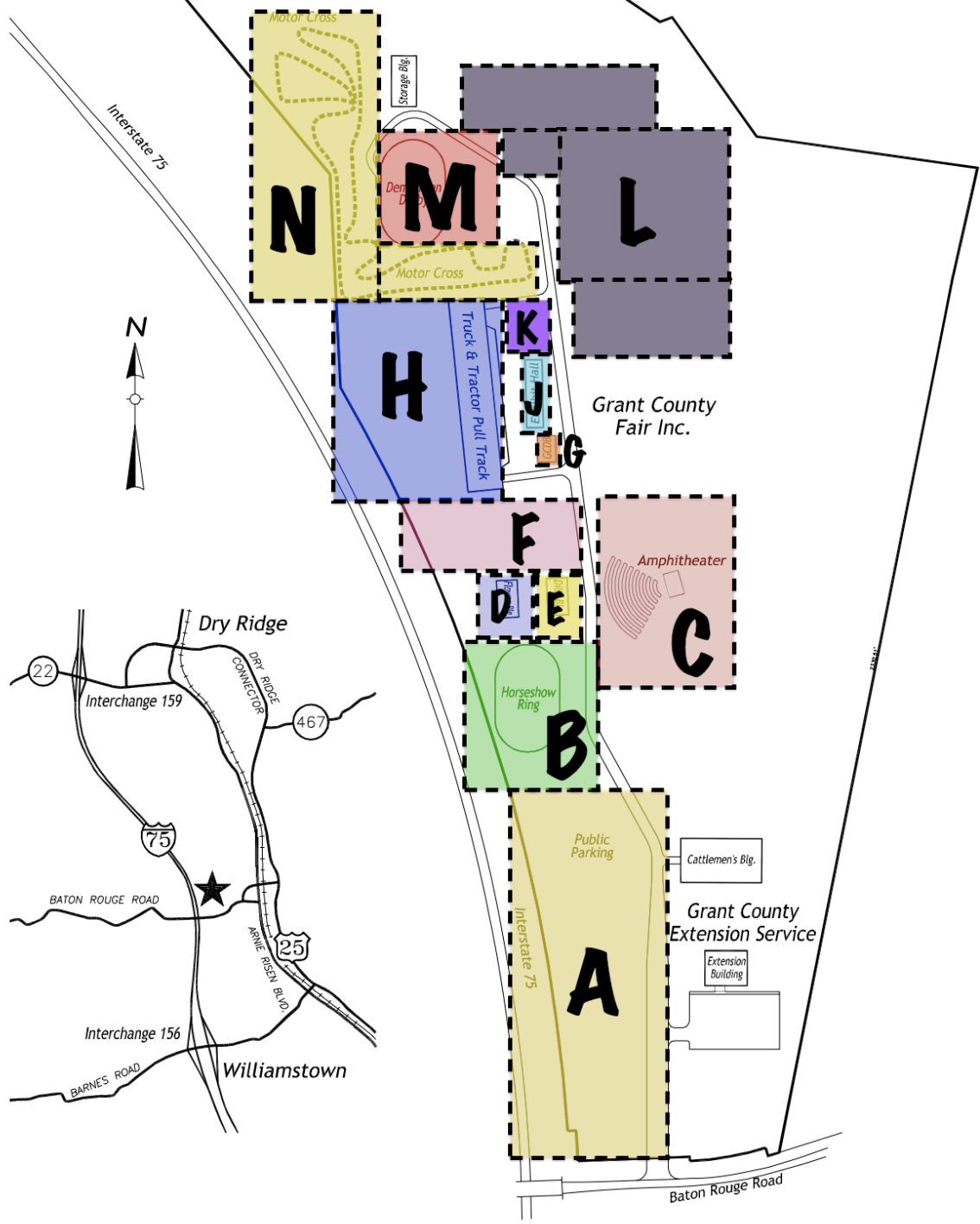
If an injury requires medical attention, call paramedics at 9-1-1 immediately. If paramedics are called to the grounds, the patient may be responsible for the transport fee.

## **Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement**

9. **Lost and Found** - Lost and found items should be turned in to the Fair Office during regular business hours.
10. **Courtesy Credentials** - A reasonable number of courtesy credentials may be made available to enable the Fair's Board of Directors, management, and staff to view the event.
11. **Keys** - Keys to facilities will not be made available. If using a building with an office, the Renter may provide a padlock for the door for the duration of the event.
12. **Shipments** - Shipments should be scheduled to arrive at the Fairgrounds no earlier than the first day of occupancy. The Fair will not accept deliveries made in advance.
- All deliveries sent to the Fairgrounds must be clearly marked with the name of the event and the building. Any freight or packages left for pick-up and shipment after the show ends must be arranged in advance with the Fair Office. The Grant County Fair is not responsible for any property left on the fairgrounds by the renter, exhibitors, participants, or the general public. Any materials left on the fairgrounds after move-out will be removed by the Fair and the renter will be charged for any subsequent storage or removal at prevailing rates.
13. **Telephone Service** - Phone service at an event is the sole responsibility of the Renter. Lines must be ordered from Cincinnati Bell no later than two weeks prior to the events to ensure service. Telephones and extension cords are not provided.
14. **Sound Systems** - Any sound system in use on the Fairgrounds (sponsored by the Fair and/or an outside source) will be set at a decibel level specified by the Fair. The use of the sound system in an outside area on the Fairgrounds shall not be permitted to continue after 11:00 p.m. unless authorized by the Fair. Renters who violate the decibel level or shut off time will lose the use of the sound system for the remainder of the event.
15. **Sound Standards** - No event may cause noise levels to exceed any ordinances established by the City of Williamstown.
16. **All dogs** kept by RV users shall never be permitted to roam. They must be penned or on a leash at all times. Persons having dogs on the grounds must use every care to assure the safety of all visitors on the Fairgrounds. Anyone in violation of this policy will be asked to remove the animal(s) from the grounds.
- All sanitary needs for permitted animals will be the sole responsibility of the Renter; sanitary needs for guide, signal or service dogs will be the patron's responsibility.
17. **Games of Chance** - "Games of Chance" or any other related activities are prohibited if the activity is played for commercial purposes or for profit. If a "raffle" or "free drawing" is to be conducted during the event by the Renter and/or exhibitors, it must be called an "opportunity drawing."
18. **Large Concerts/Dances/Parties** - Dances and concerts may need additional approval of the Williamstown Police Department. The renter must submit a detailed proposal of the event, including a security plan, to the Fair no less than 30 days prior to the event. The Fair shall verify the plan meets basic security needs as required by the City of Williamstown Police Department. If modifications are required the Fair will provide required modifications in writing to the Renter and shall be added to the rental contract.
19. **Because of the importance of the safety of children;** no alcohol is allowed in a non-public event if guest of honor is less than 21 years old. Event will be cancelled if alcohol is served at one of these events.
20. **Weapons** - Weapons, including knives, firearms and/or any explosive devices, are prohibited on the grounds. Exhibitors participating in an organized gun show may have unloaded firearms within the confines of their rented space.

# Grant County Fairgrounds

Baton Rouge Road  
Williamstown, Ky.



## Rental Fee Schedule (Effective March 2010)

The Fairgrounds may be rented as a whole. All Renters shall rent requested areas based on the prescribed and outlined rental fee schedule. All items are A La Carte.

Fairgrounds Area	Indicated area on Map	Rental Price per Day
Front Lot	A	\$50
Horse Ring	B	\$100
Amphitheater	C	\$125 + 5% of Ticket Price
Flower Hall	D	\$150
Dills Building	E	\$150
Center Lot	F	\$50
GC Deposit Bank Shelter	G	\$100
Tractor, Truck Pull Track	H	\$350
Kitchen Area	I	N/A
Exhibits Shelter	J	\$100
Vendor Area	K	N/A
Rear Lot	L	\$50
Demolition Derby Ring	M	\$350
Motocross Track	N	\$350
Entire Fairgrounds	All Listed areas	\$1000

Items	Charged by	Fee
Parking	Car	\$1
Trash Cans	Trash Receptacle	\$5/can after 2 provided
Building Attendant	Person	\$50/hr (3hr Min) & \$12/hr after 3hrs
Electrician/ Maintenance	Person	\$50/hr (3hr Min) & \$12/hr after 3hrs
Equipment Operator	Person	\$50/hr (3hr Min) & \$12/hr after 3hrs
Portable Toilet	Unit/Day	Quoted by Event
Corral Panels	Panel / Event	\$15

Deposits	Refundable	Amount
Reservation Deposit	Subtracted from total due	\$200
Cleaning Deposit	Yes	\$250
Tent Deposit	Yes	\$75

## **Descriptions:**

**Front Lot** – This is the lot running from Baton Rouge Road between the main entrance road and the interstate up prior to the start of the Horse Ring. This area is primarily flat and is generally used for parking. This area must be used for parking if holding an event that requires trailers for participants in the Horse Ring area.

**Horse Ring** – This area is the area running alongside the interstate and the entrance road to the park. This area may be used for multiple events but is primarily designed for horse shows. This area has water and electric available. This area also has a public address system available.

**Amphitheater** – This area runs from the entrance road to the creek between the Cattlemen’s Association Property to the rear lot. This area houses a 70’ x 50’ outdoor amphitheater stage with dressing rooms, back stage area and sound engineer area. This area has water and electric available.

**Flower Hall** – This area is confined to the 2 room 40’ x 70’ structure. This area is indoors and is climate controlled year round. This area has electric available. Water is available outside.

**Dills Building** – This area is confined to the 60’ x 70’ shelter. This area is indoors with barn type construction. This area has water, lighting and electric available.

**Center Lot** - This area is the lot running from the entrance road to the interstate between the Dills Building and the Grant County Deposit Bank Shelter. This area is primarily flat.

**GC Deposit Bank Shelter** – This area is confined to the 40’ x 60’ open sided shelter. This area has a concrete floor, open sides, electric, lighting and water.

**Tractor, Truck Pull Track** – This area runs from the interstate to the Grant County Deposit Bank Shelter between the center lot and the motocross track. This area has a 60’ x 420’ dirt track, full viewing stands on one side of the track and a pit area on the other side. This area also has an announcer’s stand, electric, full lighting, water and a built in public address system. This area is designed for motor sports events like truck and tractor pulls, ATV drag racing, Tug-a-War, ect.

**Kitchen Area** – This area is not yet completed.

**Exhibits Shelter** – This area is located along the entrance road between the Grant County Deposit Bank Shelter and the Vendor area. This area is confined to the 60’ x 150’ shed shelter. This area has a gravel floor, water and electric with lighting.

**Vendor Area** – This area is between the Truck and Tractor Pull area the entrance road and the exhibits shelter. This area is designed for vendor services with concentrated electric and water.

**Rear Lot** – This area runs along the entrance road between the amphitheater area and the storage barn. This area is primarily flat and is used for parking.

**Demolition Derby Ring** – This area is confined to the 200’ oval ring and viewing area. This area is primarily used for demolition derby’s and includes fenced in oval, water, electric, lighting and viewing area.

**Motocross Track** – This area runs between the Truck and Tractor Pull Track the interstate the Demolition Derby Ring and the property line. This area is a ½ mile motocross dirt track. This area has water and electric available.

**Entire Fairgrounds** – All the above areas.

## **Additional Items:**

**Electricity** – Electricity is provided as part of the rental price.

**Water/ Sewer** – Water and sewer is provided as part of the rental price.

**Parking** – This is the per car charge for parking.

**Trash Cans** – Trash cans are available from the Fair. The rental of these cans cover the disposal of the trash in the cans. Trash not in a bag in the can will be considered trash on the grounds that may void a refund of the cleaning deposit.

**Fair Staff Member** – An Fair staff member must be present during the event. If more than three areas are in use at one time during the event or the anticipated crowd is more than 1000 people an Fair staff member must be present for each area above the first three or a staff member for each 1000 people thereafter not to exceed four (4) staff members.

**Fair Electrician/ Maintenance Staff Member** – If electric or water is being used during the event a Fair electrician or maintenance staff member will be required. If more than three areas are in use at the same time two staff members will be required.

**Reservation Deposit** – This deposit is due at the time of reservation and will be deducted from the total due at the conclusion of the event.

**Cleaning Deposit** - This deposit is due at the signing of the contract. This deposit will deducted from the total due at the conclusion of the event providing the areas rented have been returned to pre rental conditions.

**Tent Deposit** – This deposit is due at the signing of the contract and is used to return the fairgrounds area back to pre rental conditions whenever a tent is erected. This deposit will be used to level the ground, seed and straw the grass. This deposit will be deducted from the total due at the conclusion of the event providing the areas around and tents erected are in pre rental conditions.

**Grant County Fair, Inc**  
**At the Northern Ky Fairgrounds**  
**115 Baton Rd. Williamstown, Ky 41097**

**Rental Agreement**

Name of Rental Party (Responsible Party) \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_ /Contact \_\_\_\_\_ Alt Phone # \_\_\_\_\_

Email Address \_\_\_\_\_ Approximate number of guests \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Total Days \_\_\_\_\_

Time(s) Requested \_\_\_\_\_

Type of Event are you scheduling \_\_\_\_\_

**TYPE OF FACILITY / EQUIPMENT TO RENT:**

Renting	Area / Item	Rate / Day	Days / Units	Total
	Front Lot	\$50		
	Horse Ring	\$100		
	Amphitheater	\$150 + 5% Ticket		
	Flower Hall	\$150		
	Dills Building	\$150		
	Center Lot	\$50		
	GC Deposit Bank Shelter	\$100		
	Tractor, Truck Pull Track	\$350		
	Kitchen Area	N/A		
	Exhibits Shelter	\$100		
	Vendor Area	N/A		
	Rear Lot	\$50		
	Demolition Derby Ring	\$350		
	Motocross Track	\$350		
	Entire Fairgrounds	\$1000		
	Trash Cans	\$5/ea after 2		
	Building Attendant	\$50/hr (3hr Min)		
	Fair Electrician/ Maintenance	\$50/hr (3hr Min)		
	Equipment Operator	\$50/hr (3hr Min)		
	Portable Toilet			
	Corral Panels	\$15/ea		
Total				

**Grant County Fair, Inc. at the Northern Kentucky Fairgrounds - Rental Policies / Agreement**

The undersigned agree(s) that in consideration of the Grant County Fair, Inc, allowing for the use of the Complex, Northern Kentucky Fairgrounds for the above purpose, that they will comply with the attached rules and regulations as duly adopted by the Board. The undersigned(s) hereby acknowledge that they have read and understand this rental agreement and the attached rules and regulations. By signing this agreement as well as said rules and regulations, undersigned(s) assumes certain responsibilities and liabilities in conjunction with said rental.

The undersigned(s) further understand that they are responsible for damages caused to the Complex by persons attending the aforementioned event and they shall be responsible to properly supervise, chaperon, and regulate the use of the Complex to protect any persons attending the event during the rental period.

The undersigned(s) agree to clean the area of the Complex rented after the rental period and remove all personal property immediately after the use of the facility or the cleaning deposit will be forfeited.

The undersigned agree(s) that the Grant County Fair provides the Northern Kentucky Fairgrounds to any person, group or organization. However, the undersigned(s) understand that they, and not The Grant County Fair or its agents are personally responsible for any or all accidents to themselves, their invited guests, their personal property and anyone associated with this rental, caused by their errors, negligence or omissions.

A cleaning deposit is required at the time of rent. This deposit is refundable in full provided the premises are cleaned as set forth within the attached rules and regulations.

In consideration of future events, all persons shall be required to promptly clean the area(s) of the Complex rented after their scheduled event is completed.

Repairs or loss of inventory to the Complex which occur during a rental event shall be charged against the reservation deposit.

**PROHIBITED USES**

- \* No trailers shall be allowed to park near buildings
- \* No subleasing of the Complex will be allowed or permitted.
- \* No unattended animals will be allowed

***I (WE) AGREE TO THE AFOREMENTIONED RENTAL AGREEMENT, TO PERSONAL RESPONSIBILITY AND ASSUMPTION OF ALL LIABILITY, for any or all accidents resulting in bodily injury to persons or damage to the Fairgrounds and Recreational Complex caused by myself or my invitees, and any personal property loss or damage, and any liability associated with alcohol consumption at the Fairgrounds and Recreational Complex during my rental.***

*This Recreational Complex is supported by the organizations that use it and donations are appreciated.*

**Renter Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Received by:** \_\_\_\_\_